

IN THE COURT OF COMMON PLEAS, PROBATE DIVISION, ROSS COUNTY, OHIO

IN THE MATTER OF:

Name : Case No. _____

Street Address : Judge _____

City, State and Zip Code :
Plaintiff/Petitioner : Magistrate _____

vs./and :

Name :

Street Address :

City, State and Zip Code :
Defendant/Petitioner :

Instructions: This form is used when you want to request documents to be served on the other party. You must indicate the requested method of service by marking the appropriate box.

REQUEST FOR SERVICE

TO THE CLERK OF COURT:

Please serve the following documents on the following parties as I have indicated below:

Plaintiff _____ Defendant _____
 Certified Mail, Return Receipt Requested
 Issuance to Sheriff of **Ross** County, Ohio for Personal service
 Other (specify) _____

Other (address): _____
 Certified Mail, Return Receipt Requested
 Issuance to Sheriff of **Ross** County, Ohio for Personal service
 Other (specify) _____

SPECIAL INSTRUCTIONS TO SHERIFF:

Your Signature